**四川农业大学外国留学生新生入学报到清单（雅安）备注**

|  |  |
| --- | --- |
| 1. 报到(国合处)   A·准备材料:护照、签证、JW202表、录取通知书、前置学位证书（研究生）、高中毕业证书（本科生）、一张两寸照片  B·须填写:入学登记表、签署安全责任书、保险告知书  C·领取:入学报到清单、缴费单、校园卡  D·地点:综合行政楼425 | 2. 培养费(财务结算中心)  A·准备材料:护照、缴费单  B·地点:综合行政楼一楼财务大厅  C·备注:请提前兑换好足额人民币或使用银  行卡支付 |
| 3. 学生医疗保险费(财务结算中心)  A·准备材料:护照、缴费单  B·地点:综合行政楼一楼财务大厅  C·备注:请提前兑换好足额人民币或使用银行  支付 | 4. 住宿费(财务结算中心)  A·准备材料:护照、缴费单  B·地点:综合行政楼一楼财务大厅  C·备注:请提前兑换好足额人民币或使用银行卡支付 |
| 5. 入住学生公寓(宿管中心)  A·准备材料:护照、学号、入住凭证  B·地点:学生6公寓104  C·请自备床上用品 | 6. 学籍注册(学院)  A·准备材料:护照、学号  B·地点:留学生所在学院学生办公室 |
| 7. 住宿登记(东城派出所)  A·准备材料：护照原件、护照首页及签证页复印件一份  B·地点：雅安市雨城区上坝路168号  C·备注：住宿登记表复印件返校后请交国合处 | 8. 体检(成都出入境检疫中心)  A·准备材料:护照  B·地点:桐梓林北路1号  C·备注:需空腹；体检费用约500元 |
| 9. 居留许可办理(雅安市政务中心3楼)  A·准备材料:护照、签证、体检表、入学通知书、JW202表、2寸照片两张、在读证明、住宿登记表(所有材料原件、复印件各一份)  B·地点:雅安市雨城区雅州大道456号  C·费用:400/年 | 10. 上交存档材料(国合处)  A·准备材料:健康合格证，居留许可证，更新后的住宿登记表，入学报到清单  B·地点:一教425 |
| 11. 签署个人声明  A·地点:一教425国合处办公室 | |

**List of Registration for New International Students**

**in Sichuan Agricultural University (Ya’an)-Remarks**

|  |  |
| --- | --- |
| 1. Registration (International Office of Exchange and Cooperation)   A· Materials needed:  Passport, visa, JW202 form, admission notice, pre degree certificate (for graduate student)/high school diploma (for undergraduate student), 1two-inch photo  B· Materials to be filled:  school registration form, safety responsibility agreement, insurance notification  C· Received materials: Registration list, fee bill，campus card  D· Address: Room 425, Complex Administration Building, International Office of Exchange and Cooperation | 2. Tuition (Financial Settlement Center)  A· Materials needed: passport, fee bill  B· Address: Finance Department on the 1st floor  of Complex Administration Building  C·Remarks: Please exchange foreign money for sufficient RMB in advance to pay or use bank card to pay |
| 3. Student Medical Insurance Fee  (Financial Settlement Center)  A· Materials needed: passport, fee bill  B· Address:Finance Department on the 1st floor  of Complex Administration Building  C· Remarks: Please exchange foreign money for sufficient RMB in advance to pay or use bank card to pay | 4. Accommodation Fee  (Financial Settlement Center)  A· Materials needed: passport, fee bill  B· Address:Finance Department on the 1st floor  of Complex Administration Building  C· Remarks: Please exchange foreign money for sufficient RMB in advance to pay or use bank card to pay |
| 5. Check into Dormitory  (Dormitory Management Center)  A· Materials needed: passport, student ID,  residence certificate  B· Address: Room 104 of 6th Student Dormitory  C· Remarks: Please buy bedclothes by yourself. | 6. School Roll Registration (College)  A· Materials needed: passport, student ID  B· Address: Student Affairs Office of the College  which you belong to |
| 7. Residence Registration  (Dongcheng Police Station)  A· Materials needed: passport, one copy of information page and visa page  B· Address: No.168, Shangba Street, Yucheng Distrct  C· Remarks: Please give a copy of residence registration form to International Office. | 8. Physical Examination  (Chengdu Entry-Exit Inspection and Quarantine Bureau)  A· Materials needed: passport  B· Address: No.1,North Tongzilin Road  C· Remarks: Please keep an empty stomach before the physical examination；The physical examination fee is about 500 RMB |
| 9. Get Residence Permit  (Exit-Entry Administration Division of Chengdu PSB)  A· Materials needed: passport, visa, physical examination form, admission notice, table JW202, 2 two-inch photos, studying certificate, residence registration form  (All the materials above need the original and one copy.)  B· Address: No.456, Yazhou Avenue, Yucheng District  C· Fee: 400 RMB per year | 10. Hand in Materials to be Filed (International Office of Exchange and Cooperation)  A· Materials needed: physical examination report, residence permit, renewed residence registration form, List of Registration  B· Address: Room 425, Complex Administration Building, International Office of Exchange and Cooperation |
| 13. Sign Statutory Declaration  A· Address: Room 425, Complex Administration Building, International Office of Exchange and Cooperation | |