**四川农业大学外国留学生新生入学报到清单（雅安）备注**

|  |  |
| --- | --- |
| 1. 报到(国合处)

A·准备材料:护照、签证、JW202表、录取通知书、前置学位证书（研究生）、高中毕业证书（本科生）、一张两寸照片B·须填写:入学登记表、签署安全责任书、保险告知书C·领取:入学报到清单、缴费单、校园卡D·地点:综合行政楼425 | 2. 培养费(财务结算中心)A·准备材料:护照、缴费单B·地点:综合行政楼一楼财务大厅C·备注:请提前兑换好足额人民币或使用银行卡支付  |
| 3. 学生医疗保险费(财务结算中心)A·准备材料:护照、缴费单B·地点:综合行政楼一楼财务大厅C·备注:请提前兑换好足额人民币或使用银行支付 | 4. 住宿费(财务结算中心)A·准备材料:护照、缴费单B·地点:综合行政楼一楼财务大厅C·备注:请提前兑换好足额人民币或使用银行卡支付 |
| 5. 入住学生公寓(宿管中心)A·准备材料:护照、学号、入住凭证B·地点:学生6公寓104C·请自备床上用品 | 6. 学籍注册(学院)A·准备材料:护照、学号B·地点:留学生所在学院学生办公室  |
| 7. 住宿登记(东城派出所)A·准备材料：护照原件、护照首页及签证页复印件一份B·地点：雅安市雨城区上坝路168号C·备注：住宿登记表复印件返校后请交国合处 | 8. 体检(成都出入境检疫中心)A·准备材料:护照B·地点:桐梓林北路1号C·备注:需空腹；体检费用约500元 |
| 9. 居留许可办理(雅安市政务中心3楼)A·准备材料:护照、签证、体检表、入学通知书、JW202表、2寸照片两张、在读证明、住宿登记表(所有材料原件、复印件各一份)B·地点:雅安市雨城区雅州大道456号C·费用:400/年 | 10. 上交存档材料(国合处)A·准备材料:健康合格证，居留许可证，更新后的住宿登记表，入学报到清单B·地点:一教425 |
| 11. 签署个人声明A·地点:一教425国合处办公室 |

**List of Registration for New International Students**

**in Sichuan Agricultural University (Ya’an)-Remarks**

|  |  |
| --- | --- |
| 1. Registration (International Office of Exchange and Cooperation)

A· Materials needed:Passport, visa, JW202 form, admission notice, pre degree certificate (for graduate student)/high school diploma (for undergraduate student), 1two-inch photoB· Materials to be filled:school registration form, safety responsibility agreement, insurance notificationC· Received materials: Registration list, fee bill，campus cardD· Address: Room 425, Complex Administration Building, International Office of Exchange and Cooperation | 2. Tuition (Financial Settlement Center)A· Materials needed: passport, fee billB· Address: Finance Department on the 1st floor of Complex Administration BuildingC·Remarks: Please exchange foreign money for sufficient RMB in advance to pay or use bank card to pay  |
| 3. Student Medical Insurance Fee(Financial Settlement Center)A· Materials needed: passport, fee bill B· Address:Finance Department on the 1st floor of Complex Administration BuildingC· Remarks: Please exchange foreign money for sufficient RMB in advance to pay or use bank card to pay | 4. Accommodation Fee(Financial Settlement Center)A· Materials needed: passport, fee billB· Address:Finance Department on the 1st floor of Complex Administration BuildingC· Remarks: Please exchange foreign money for sufficient RMB in advance to pay or use bank card to pay |
| 5. Check into Dormitory(Dormitory Management Center)A· Materials needed: passport, student ID,residence certificateB· Address: Room 104 of 6th Student DormitoryC· Remarks: Please buy bedclothes by yourself. | 6. School Roll Registration (College)A· Materials needed: passport, student IDB· Address: Student Affairs Office of the Collegewhich you belong to  |
| 7. Residence Registration(Dongcheng Police Station)A· Materials needed: passport, one copy of information page and visa pageB· Address: No.168, Shangba Street, Yucheng DistrctC· Remarks: Please give a copy of residence registration form to International Office. | 8. Physical Examination(Chengdu Entry-Exit Inspection and Quarantine Bureau)A· Materials needed: passportB· Address: No.1,North Tongzilin RoadC· Remarks: Please keep an empty stomach before the physical examination；The physical examination fee is about 500 RMB |
| 9. Get Residence Permit(Exit-Entry Administration Division of Chengdu PSB)A· Materials needed: passport, visa, physical examination form, admission notice, table JW202, 2 two-inch photos, studying certificate, residence registration form(All the materials above need the original and one copy.)B· Address: No.456, Yazhou Avenue, Yucheng DistrictC· Fee: 400 RMB per year | 10. Hand in Materials to be Filed (International Office of Exchange and Cooperation)A· Materials needed: physical examination report, residence permit, renewed residence registration form, List of RegistrationB· Address: Room 425, Complex Administration Building, International Office of Exchange and Cooperation |
| 13. Sign Statutory DeclarationA· Address: Room 425, Complex Administration Building, International Office of Exchange and Cooperation |