**外国留学生延期申请表**

**Application of** **Extension for graduate international students in SAU**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 学号Student number |  | 姓名Name |  | 国籍Nationality |  |
| 学院College |  | 专业Major |  | 护照号Passport Number |  |
| 导师Supervisor |  | 年级Grad |  | 层次Program |  |
| 是否曾休学Ever dropped out |  | 应毕业年月the planned Graduation Date |  | 拟毕业年月Graduation Date |  |
| 学习进展Learning Progress | （请说明学分、开题报告和中期考核培养环节及学位论文完成情况）(Please explain the credits, the thesis proposal and the mid-term assessment of the training session and the completion of the thesis) |
| 延期理由Reason of Extension | （可另附详细说明）(Additional details can be added) |
| 1. 延期期间如不能获得奖学金，我将按时支付保险费、住宿费；

During the extension period, I will pay the insurance premium and the accommodation fee by myself on time, if I cannot get scholarship;1. 延期期间我将积极与导师保持联系，认真完成研究工作；

During theextension period, I will keep in touch with my supervisor and complete the research workseriously;1. 延期期间我将与研究生院及留学生办公室保持联系，按期提交相关材料；

During the extension period, I will keep in touch with the Graduate School and the International Student Office, submit the requiredmaterials on time;1. 延期期间我确保遵守中国法律法规和校规校纪，不进行违规工作等任何非法活动。

During the extension period, I promise that Iwillobey the Chinese laws and the regulations of the university, do not do any illegal activities.我同意以上条款。I agree with the terms above.签字signatureyear年month月day日 |
| 导师/班主任意见Opinion of Supervisor/Head Teacher | 我同意该生的延期申请，并确保在此期间为该生安排适当学习或研究任务并做好相关记录。I agree to the extension application of the student and ensure that appropriate study will be carried out for the student during this period and that relevant records are made.导师签字 Signature of the supervisor/head teacher year年 month月 day日 |
| 学院意见Opinion of College | 主管领导签字Signature of College Leaderyear年 month月 day日学院盖章 Seal of College  |
| 学校意见Opinion of University | 主管领导签字Signatureyear年 month月 day日 |

备注： 1、本表对象是超过学习年限，但仍具有继续培养潜力的外国留学生；

2、学习年限包括休学的时间；

3、此表一式两份，手续完成之后，一份交予研究生院（针对研究生），一份交予国际交流合作处。

Comment: this form is in duplicate, after signing by supervisor and yourself, sealed by college, submit one for Graduate School (only for graduate student), and another for the International Students Office.